

CENTRAL CAROLINA BRIDGE ASSOCIATION
BOARD OF DIRECTORS MEETING
November 17, 2018

Members Present: Don Folger, Brenda Garzia, Gloria Halstead, Judy Hellen, John Lamanna, Ron Matamoros, Debbie Monroe, Tim Stecker, Kathryn Morris, Kent Leggett, Jeannie Leggett, Cindy Wright, Tom Skarr and Dixie Culver

Also Attending: Tori Iossi for Carol

Member Absent: Carol Elkins-Bachl, Claudia Hale

Old Business:

1. Debbie Monroe opened the meeting welcoming everyone and discussed her goals for the meeting.
2. Minutes of the July 28, 2018 board meeting were approved. Dixie Culver brought to the board's attention that minutes should not be posted on the website until approved by the board. Ron Matamoros agreed, motion was made and passed.
3. Dixie Culver had previously e-mailed the Treasurer's Report as of October 31, 2018, as well as September 2018 activity. As of October 31, 2018, CCBA had \$24,711.42 in the checking account and t CD. This was approximately \$1,200 more than a year ago. The reason is due to a profit of almost \$3K at the WS Sectional and prepayments for the Non-Life Master Regional and GSO Sectional.
4. The Unit Game is below prior year tables. The primary reasons for the loss in the last 12 months were (1) the Christmas party, (2) the free Alzheimer's game, (3) the free Mentoring game and (4) lower average attendance at the unit games. In addition, the cancellation of the October 13 game due to a power outage from the tropical storm/hurricane. Variances were partially offset by charging \$8/game and last year charging \$5 per person for the Holiday party. We are seeing attendance starting to stabilize. Dixie explained that we should look at ways to keep from losing any more money on the unit games especially, seeing that for the calendar year 2019 we are trying to maximize the amount of points given at unit games to help increase attendance which will increase the cost of the unit games. Dixie went on to suggest a great way to start to offset cost would be to charge the regular \$8 for the December Holiday Game. The board discussed the increase for the game, a motion was made and it was approved.
5. Kent Leggett along with Jeannie Leggett presented the updated unit game calendar for 2019 (see ebsite). After much discussion a motion was made and approved to accept an updated version of the calendar. Debbie Monroe suggested handing out copies at the December 8th meeting while announcing the efforts made to have special games. Debbie thanked both Kent and Jeannie for their hard work to get the schedule set.

2019 Tournaments

High Point Sectional March 14-17
High Point Non-Life Master Regional March 14-17
G'sboro Sectional May 17-19
Winston-Salem Sectional July 26-28
Salisbury Oct 11-13

2020 Tournaments

High Point Sectional March 6-8
Undertermined
G'sboro Sectional May29-31
W-S Sectional July 17-19
Salisbury Oct 9-11

6. Dixie went on to discuss the Financial Review of the High Point tournament since Gloria had arrived. Total Revenue was \$10,676.00 up 5.4% from last year although tables were down slightly Friday and Saturday. The increase from \$10 to \$11 helped to offset. In addition, we had 4 more table on Sunday vs Sunday 2017. Expenses were below budget bringing in a profit of \$878.30 vs \$506.84 in 2017. Dixie and Debbie asked for feedback as an operational review. Some of the items discussed: the need for additional signage, hangers for coats, lack of food venues close to the event space, possibly renting different chairs. Ron Matamoros agreed to assist with the chairs. It was decided the event space was well received and a positive environment. Dixie brought up the subject of a donation in the budget for High Point University. It was concluded by all that the check be presented to the University as our thanks. Debbie thanked Gloria for her assistance in chairing the tournament.
7. Debbie led a discussion and update on the Triad NLM Regional/2019 Sectional. It was discussed that we would place 50 of the newly purchase tables from Morganton in WS and 20 in GSO. The WS tables would be brought back to Debbie's basement and repaired (if possible) in preparation for the upcoming tournaments. Debbie asked for assistance and Dixie agreed to help. In addition, Debbie requested a small stipend for transportation of the tables to their new locations. She mentioned having Harold Sparks assist. A motion was made and approved. Next, a discussion regarding the signage for the tournament. Dixie updated the board on the Section signs purchased from Morganton, she and Claudia painted and refurbished them and they will be stored at Debbie's. Also, an update on the street signage and directional signs which Claudia has already prepared and they will be moved to Debbie's in order to keep everything in one place. It was also discussed that we liked having Harold Sparks help with the janitorial duties and would ask him to assist in the future. Cindy Wright reported that she and Claudia have been working diligently on the tournament, they ordered some supplies, chosen the hotel and Cindy read a letter from Jerry Helms who agreed to be the speaker if we would cover one night of his hotel. Motion was made and approved. Cindy went on to say Kathy Dwyer had agreed to help with prizes; Mary Ledger and Susan Wesley will handle Partnerships. Tom and Ron agreed to handle logistics. Dixie brought up the question of premade hands and the payment being \$15/set. It was agreed that if the amount was in the budget to go ahead with premade hands. The question arose about the budgeted amount for Kelly handling the food and kitchen since she will be working an additional day. Dixie assured the board Bob Hale had included this in the budget and she would confirm this before the next meeting and make the correction if needed.

New Business:

1. Debbie asked Gloria about the Holiday Party and if she had everything covered. Cindy Wright agreed to contact the caterer and Brenda agreed to purchase the paper products. Ron Matamoros agreed to purchase the drinks. Debbie also mentioned that she and Dixie would give an update at the Holiday Party
2. Dixie brought up the matter of an honorarium for the webmaster. This was given to the last webmaster and had not been given to Claudia. A motion was made and approved for \$600 per year.
3. Debbie thanked everyone for their hard work and adjourned the meeting at about 12:00.

Respectfully submitted,
Dixie Culver, Secretary-Treasurer

Sent to Unit 169 Officers, Board of Directors, Webmaster and Other Attendees:

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